

**Town of Fremont NH  
Request for Proposals  
Buried Oil Storage Tank Removal – Fremont Town Hall**

The Town of Fremont is seeking qualified contractors interested in the scope of work outlined below to remove a buried oil storage tank at the Fremont Town Hall, 295 Main Street.

The tank is estimated to be 1,000 gallon capacity and work timeline is contingent upon the tank being emptied (used by the Town) or being able to be pumped off. The tank is buried adjacent to the rear of the Town Hall, beside the building, and is located under the pavement of the driveway. Removal will involve cutting and removal of pavement. Reclamation of the areas should be detailed out as part of this proposal, and may include additional fill and patch paving.

Contractors are encouraged to see the building layout and area of work. The Town Hall is a principal place of business for the Fremont Town Offices and is open to the public daily during the work week Monday through Friday.

The successful contractor will provide a proposal that includes all of the following objectives:

- ◇ Removal of the buried oil storage tank. No permit from NH DES is required for the removal due to the size of the tank.
- ◇ Disposal of old tank in a safe manner and removal of any soil around it as necessary.
- ◇ Testing of the surrounding soil for any leaks. (The Town is not aware of any problems or leaks with the existing tank).
- ◇ Removal of any extra material and fill of the hole with clean material.
- ◇ Compaction of site and patch paving to match existing as well as possible.

Please outline in your proposal any cost for said activities. Contractor should also include any other information or proposal that they deem necessary for the safe and efficient completion of the work. Interested contractors are encouraged to walk the site to get a full understanding of the overall layout and plan for the area. Contractor should be aware that coordination during the project will be necessary with the Town's oil equipment vendor.

Contractor can set up in an area approved by the Town, so as not to interrupt daily operations at the site. Work area shall be left in a safe condition at all times.

Successful contractor will be required to provide full insurance documentation at the time of execution of a contract, and a Certificate of Insurance evidencing that the Contractor has purchased insurance policies conforming to the following schedule:

A. A Commercial Vehicle Policy of not less than \$1,000,000 covering all vehicles used in the course of the work, including owned, non-owned and hired (Subject to the following limits):

- i. Bodily injury, including accidental death - \$500,000 each person
- ii. Bodily injury, including accidental death - \$500,000 each occurrence
- iii. Property Damage - \$1,000,000 each occurrence

B. Workers Compensation Insurance in an amount prescribed by law.

C. A General Liability Policy of not less than \$350,000

Said certificates shall name the Town of Fremont as an additional insured.

The Town reserves the right to accept or reject any/all bids deemed to be in the best interest of the Town of Fremont; and to accept the proposal that the Town deems to be in the best interest of the Town, regardless of lowest bid amount.

The Town of Fremont reserves the right to request additional data or information or a presentation in support of written proposals. However, the Town may award a contract based on offers received, without additional submissions. Accordingly, the proposal should be submitted on the most favorable terms from all aspects, which the Bidder can submit. The Town reserves all rights to negotiate with the consultant of its choice based not solely upon cost along, but on the qualifications and ability of the consultant to perform, consistent with the Town's intent, requirements, time schedule, and funds availability.

Please submit written proposals by mail to Board of Selectmen, PO Box 120, Fremont NH 03044-0120. All proposals shall be received no later than Wednesday September 14, 2011 by 4:00 pm. Proposals can be hand-delivered to the Selectmen's Office at 295 Main Street in Fremont. There is also a secure drop box for after-hours drop-off at the Town Hall, prior to the due date. Proposals will be opened at the next regular Board of Selectmen's Meeting.

Please include three references for whom similar work has been performed.

Work shall be completed no later than November 1, 2011; or as negotiated with the successful contractor.

*The following non-collusion clause shall be part of every bid specification package. Bidders must sign this statement and include it with their bid in order for the bid to be valid:*

*“The undersigned certified under penalties of perjury that this bid is in all respects bona fide, fair and made without collusion or fraud with any other person. As use in this section the word “person” means any natural person, joint venture, partnership, corporation or other business or legal entity.”*

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*Name of person signing bid*

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*Date*

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*Company*

All contractors shall be aware of and follow as necessary, the Town’s policies, available on the Town’s website at [www.Fremont.nh.gov](http://www.Fremont.nh.gov) on the Board of Selectmen’s Page. Submission of a proposal considers that the contractor has reviewed and understands all applicable policies.